

Appendix 3 - Flowchart for Absent and Missing Early Years Children

Constantly assess the vulnerability of the child involved - use **sections d, e and f** from “**Appendix 1 – Action Log and Risk Assessment**” to support you.

If you have reason at any point in this pathway to believe a child is at risk of significant harm, contact First Response on 0116 305 0005

Child is absent. Initial attempts to contact parents/carers have been unsuccessful.

Complete **section a** and undertake **Initial Actions (section b)** of Appendix 1.

If unsuccessful, complete **sections d, e and f** – use this information to support your conversations as you complete the **Agency Checks (section c)**

Child missing from early years provision.
No additional concerns.

Record actions and continue to monitor the situation.

Child missing from early years provision.
Some underlying concerns.

Contact **First Response Consultation Line for Professionals** requiring safeguarding advice on 0116 305 5500.

Child missing/ whereabouts unknown.
Significant concerns and/or social worker involvement.

Contact First Response referral line on 0116 305 0005 and complete the [online referral form](#).

In all cases, you can contact **the Early Years Provider Helpline on 0116 305 7136** to chat through concerns and actions taken so far.

Use “**Appendix 1 – Action Log and Risk Assessment**” to support your risk assessment, conversations, communications and record keeping in relation to your search.