

Date: 16th September 2024
 My Ref: SRC LETTER 2024-2025
 Your Ref:
 Contact: Terry Laywood
 Phone: 0116 305 4874
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To All Schools

Re: Safer Recruitment Checks

I write to confirm that Leicestershire County Council are aware of its responsibilities and obligations with regards to ensuring that all employees who are working with children in schools are subject to the necessary safeguarding checks in line with Keeping Children Safe in Education (2024). This document will be updated on each DBS renewal and also annually (September) on updates of the above document.

I confirm that all Leicestershire County Council National Standard Instructors who deliver Bikeability cycle training have undergone a DBS check to include a barred list check for those working in a regulated activity. In addition, all trainers are issued with a Leicestershire County Council ID badge that is always carried and shown upon request. No trainer is required to show or give a copy of their DBS certificate to schools.

Leicestershire County Council Approved Bikeability Instructors 2025-2026

| First Name | Last Name | DBS Number | DBS Clearance Date | Next Check Due |
|-------------|------------|--------------|--------------------|----------------|
| Aimee | Wroblewski | 001900150446 | 22/10/2024 | 21/10/2027 |
| Carra | Hall | 001811540561 | 16/12/2022 | 15/12/2025 |
| Christopher | Jepson | 001913680268 | 14/02/2025 | 13/05/2028 |
| Dean | Hart | 001869317524 | 29/02/2024 | 28/02/2027 |
| Elizabeth | Clark | 001916766750 | 11/03/2025 | 10/03/2028 |
| Joan | Walker | 001870187348 | 07/03/2024 | 06/03/2027 |
| Mark | Swindin | 001889081558 | 30/07/2024 | 29/07/2027 |
| Michael | Hall | 001916210340 | 06/03/2025 | 05/03/2028 |



| | | | | |
|---------|---------|--------------|------------|------------|
| Nathan | John | 001800599860 | 04/10/2022 | 03/10/2025 |
| Patrick | Steele | 001858980811 | 05/12/2023 | 04/12/2026 |
| Rachel | Greaves | 001813171483 | 10/01/2023 | 09/01/2026 |
| Richard | Gamble | 001916857649 | 12/03/2025 | 11/03/2028 |
| Roo | Peake | 001852265850 | 18/10/2023 | 17/10/2026 |
| Simon | Wilson | 001842930420 | 10/08/2023 | 09/08/2026 |
| Terry | Laywood | 001876570150 | 26/04/2024 | 25/04/2027 |
| Yasin | Imir | 001844091291 | 19/08/2023 | 18/08/2026 |

This decision is made in accordance with the document from the Department for education – Keeping children safe in education September 2024. Page 79 Paragraph 292, please see below:

Agency and third-party staff:

292. Schools and colleges must obtain written notification from any agency, or third-party organisation, that they have carried out the checks on an individual who will be working at the school or college that the school or college would otherwise perform. In respect of the enhanced DBS check, schools and colleges must ensure that written notification confirms the certificate has been obtained by either the employment business or another such business

If you have any questions or queries, please do not hesitate to contact me.

Kind regards

Terry Laywood
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 Leicestershire County Council
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