



Supporting Families

with the school admissions process

Primary Schools



[KNOW MORE](#)

Welcome Leicestershire Virtual School's bitesize training for Social Care Staff

In response to requests from social care we have designed a series of short training videos to take you through different issues facing children in education. If you want further support please contact:
bronwen.barradell@leics.gov.uk



Apply for a Primary School

You can apply for a school place via the Leicestershire County Council website.

leicestershire.gov.uk/admissions

For those applying for a school place where their child has turned:

- 4 by 1 September 2026 (born between 1 September 2021 and 31 August 2022) – Primary school
- 6 by 1 September 2026 (born between 1 September 2018 and 31 August 2019) – Infant to junior school (if applicable)
- Key dates: you can apply for a Primary school place between 1st September and 15th January. The National closing dates for applications is 15th January.



Choosing a school



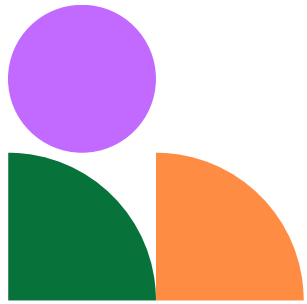
Make sure to select **up to 5 school preferences**.

We recommend you apply for **at least 3**, including one in your catchment area, to give yourself the best chance of securing a place for your child at a local school – only submit your application once you're happy with the order of your school preferences.

You can view nearest schools along with catchment maps for local authority maintained schools in our [find a school search](#). For academy school catchments, please visit the school website.

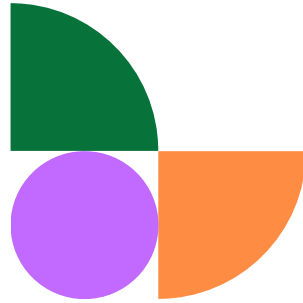
Look at the websites for each school that you're interested in applying to and read each school's admissions policy and criteria (these vary from school to school). Most schools will hold sessions for parents to go into school to look around. Contact each school directly to find out if they offer this.

The Application Process



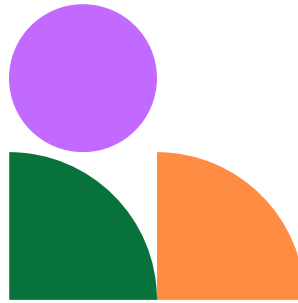
1

Read the guidance and apply online



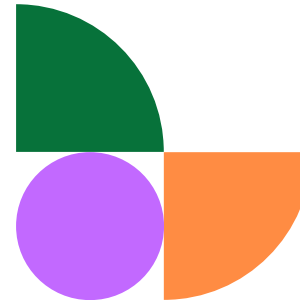
2

Submit your application before the national closing date



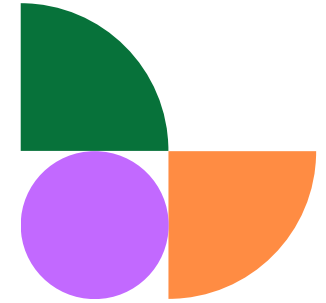
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Leicestershire County Council School admissions will email confirming the application has been received. If you don't receive an email, check junk folders, otherwise resubmit your application.



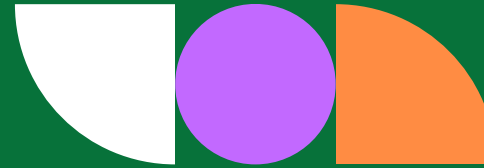
4

You will receive an email confirming LCC have downloaded the application for processing no further information will be sent to you until decisions day. This is the same date decided nationally.



5

LCC will email you on national offer day inviting you to log on to the portal to receive a letter confirming which school your child has been allocated.



Before Applying

- If you're applying for more than one child you need to complete a separate application for each child.
- You should only include additional information if it is relevant to the school's admission criteria.
- If more than one parent has legal responsibility for your child, both parents must be in agreement over the school(s) requested.