

**LMSS MODERATION AND COMMISSIONING TIMETABLE FOR
LEICESTERSHIRE SPECIAL SCHOOLS, UNITS AND FE
COLLEGES 2013/2014**

23 May 2013 9.30 a.m. at Forest Way School	Special Schools and Units meeting to look at what evidence units need to prepare for moderation.
July 2013	SENA to liaise with ISPs, FE Colleges, Special schools and Units to forecast numbers for April 2014 and September 2014
September 2013	SENA to meet ISPs and FE Colleges to forecast numbers for April 2014 and September 2014
27 September 2013 9.00 am to 11.00 am	SENA meet with Headteachers of special schools and units to further finalise forecast numbers for April 2014 and September 2014
Friday 6 September 2013	SENA to send LMSS banding forms to be completed by special schools and units and send e-mail to confirm when sent by AVCO and hard copy.
Friday 20 September 2013	Special schools and units to return Headteacher's assessed banding to SENA
Wednesday 25 September 2013 9.00 am to 12.00 pm	Chris Bristow & Lynn Slinger to agree those pupils to be moderated, meeting at County Hall with Anisa Desai for assistance (call nurseries)
Friday 27 September 2013	SENA to provide schools with the names of those pupils to be moderated
Second week in October 2013	SENA to confirm to EFA number of places to be commissioned for financial year 14/15
Tuesday 8 October 2013 9.00 am	LMSS Moderation Forest Way CB/PO/HJ Observers: Anne Husband, Hugglescote & Jill MacLauchlan, Westfield
Thursday 10 October 2013 9.00 am	LMSS Moderation - Ashmount CB/HJ/SH Observers: Callum Orr, Rawlins & Tina Newton, St Denys
Tuesday 15 October 2013 9.00 a.m.	LMSS Moderation - Birchwood CB/SH/LS Observers: Janet Thompson, Dorothy Goodman, Heather Curson, Newbold Verdon, Ian Sutton, Sherard
Wednesday 16 October 2013 9.30 am	LMSS Moderation – Birkett House & Wigston Menphys CB/LS/DT Observers: Lynne Bruce, Brookside, Jason Brooks, Maplewell,
Tuesday 29 October 2013 9.00 am	LMSS moderation – Maplewell Hall CB/DT/PO Observer: Claire Spence, Shelthorpe

Friday 1 November 2013 9.00 am	LMSS Moderation – Dorothy Goodman CB/LS/SH Observer: Margaret Gregg, Westfield Jnr
Monday 4 November 2013 9.00 am	Westfield Infant Unit CB/HJ/Primary Headteacher TBC
Monday 4 November 2013 12.00 pm	Westfield Junior Unit CB/HJ/Primary Headteacher TBC
Tuesday 5 November 2013 9.00 am	Rawlins CB/DT/Primary Headteacher TBC
Wednesday 6 November 2013 9.00 am	Hugglescote Unit CB/SH/Primary Headteacher TBC
Wednesday 6 November 2013 11.00 am	St Denys Unit CB/SH/Primary Headteacher TBC
Thursday 7 November 2013 9.00 am	Brookside Unit CB/LS/Primary Headteacher TBC
Tuesday 12 November 2013 9.00 am	Beacon Academy Unit CB/DT/Primary Headteacher TBC
Wednesday 13 November 2013 9.30 am	Sherard Unit CB/PO/Primary Headteacher TBC
Thursday 14 November 2013 9.00 am	Newbold Verdon Unit CB/SH/Primary Headteacher TBC
November 2013	Beauchamp/Gartree Hearing Impaired Base CB/SP
November 2013	Glenfield/Stonehill/Longslade S & L Units CB/MS
November 2013	Transitions (SENA) event for schools and colleges at Leicester College for students starting in September 2014
Friday 22 November 2013	Any appeals to the moderated bandings to be received by Chris Bristow
Weds/Thurs 4/5 December 2013	Preliminary dates held for any appeals. Appeal panel JoAnne Rees and two School Heads
Tuesday 7 January 2014	Forward to Finance Team and schools updated list of LMSS bandings
Friday 24 January 2014 9.00 a.m.	At Forest Way, post moderation to consider LMSS Matrix and new admissions/funding for 14/15 for all special school and unit Headteachers
2nd week in Feb 2014	SENA send CYPS Finance Team final numbers for special school and unit top up funding.

