

# Early years provider update email

5 June 2017

## What's in this edition:

### FEEE

- Summer term final payments and mid-term adjustments
- DAF payment

### 30 Hours

- Update and Eligibility codes

### Training

- Boys purposeful play

### Safeguarding

- Dealing with low level safeguarding concerns

### National and Local News

- DfE and Ofsted updates

## FEEE

### Summer term final payment:

Thank you to those of you who have submitted your summer term 2017 headcount form. The final payment is expected on or around the 9th June 2017. A final payment breakdown will be uploaded to Anycomms+ after the final payment has been made. Please ensure you check this carefully and make us aware of any discrepancies with regards to the funding in writing via Anycomms and please attach a copy of the child's PSOU. Please also remember that a large initial payment for the summer term was made on the 7<sup>th</sup> April 2017, so the final payment will only really account for those newly funded children or those who has increased their hours (including those taking up the 30 hours extended entitlement).

### Mid term adjustments

A mid term adjustment form will be released shortly - please ensure where there are any amendments to the headcount data submitted that these are made via the mid-term adjustment and returned by the 19th June 2017. These amendments will then be paid along with a 70% initial payment for the autumn term 2017. Also, if you are a childminder and have children that will be leaving your setting at the end of the summer term, please let us know in writing via Anycomms by the 19<sup>th</sup> June 2017 also, as we can amend our records, so that you do not get an initial payment for these children and are therefore not overpaid.

### DAF payment

If you have any children who are eligible to claim the DAF payment, please can you upload a copy of the PSOU that nominates your setting to receive the funding via AnyComms **no later than a week after the close of headcount.**

Any information sent in after this date means that the DAF payment will not be paid until after the following terms head count.

## Additional Adult Funding

Please be aware that there have been some changes to our internal processes and staffing arrangements. As a result we can confirm that where a successful claim is made for Additional Adult Funding, payments will be made within 4 weeks of the panel date. Details of funding awarded will be uploaded to Anycomms+ within the same 4 weeks. Please only contact the service if you have not heard anything following the 4 week period.

## 30 Hours

Please ensure that parents who may be eligible for the 30 hours extended entitlement check their eligibility for the autumn term 2017. Parents must complete a check prior to the 31st August 2017 (and in line with your own processes).

Please be aware that parents are required to check their eligibility for the 30 hours funding every 3 months. **The checks can only be done on line by visiting [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)**. If they are having difficulty completing the relevant forms they should contact the helpline on **0300 123 4097**.

Please ensure your parents are aware that the local authority is unable to overturn any negative eligibility outcomes.

You should also ensure that you have the parents DERN number, a record of their national insurance numbers and their child's date of birth at the time of negotiating any extended entitlement take up.

## Eligibility codes

The local authority has a responsibility to validate the child's eligibility code. During this interim period, until the provider portal is up and running, we are asking providers for the following information:

You will need to upload via anycomms+ in a word (or word-compatible) document.

- Setting name
- Contact telephone number
- DERN
- Parent's national insurance number or national asylum seekers number
- Child's date of birth
- Child's name

You can send the information in bulk (several on a single document) or upload an individual document for each check. We will then check the validity of the code and let you know the outcome.

**Please can you make sure that the information provided is correct as any errors in the numbers you provide will mean that the validity check will fail.**

When parents come to you with their eligibility code please make sure you reference the table below which clearly states when a child is eligible based on their birthday and when a check has been completed. If a parent does not complete a check prior to the dates stated below they will have to wait until the following term to take up their extended entitlement, but may still access the universal 15 hours. Children who are in reception class **cannot** receive any funding even if they have a valid DERN number.

<b>Born between:</b>	<b>30 hours eligibility check competed by</b>	<b>Eligible for a free place from:</b>
1 April and 31 August.	31st August	The start of the autumn term after their 3rd birthday
1 September and 31 December.	31st December	The start of the spring term after their 3rd birthday
1 January and 31 March.	31st March	The start of the summer term after their 3rd birthday

## Training

The following training courses still have a few places left. **Book Now** to ensure you don't miss out.

10/06/2017 09:30	Child Development and the EYFS	3940	Brocks Hill Environment Centre, Oadby
13/06/2017 09:30	Essential Safeguarding Awareness	3949	Marlene Reid Centre, Coalville
16/06/2017 09:30	Makaton Foundation Workshop	3972	Forest Lodge Education Centre, New Parks
17/06/2017 09:00	Safeguarding Children: Childminder Designated Safeguarding Lead	3986	Green Towers ( Club for Young People), Hinckley
17/06/2017 09:30	Committee Workshop	3941	DBS Managed Offices - Castle Donington

## Boys Purposeful Play – Ofsted Key Issues

Saturday 24 June 2017

9 am - 4 pm

Ulverscroft Manor - Activity Centre, Markfield LE67 9Q.

Booking Reference **3974**

Come and join us for a fun, interactive day where we will explore:

- The differences between how boys and girls learn and develop.
- How we can ensure that our environment reflects and supports boys.
- How we can offer challenge for boys
- How we can support boys particularly at times of transition

Lunch will also be provided.

## University of Derby Early Years Teacher Team Conference 2017

Early Years...Honouring Authenticity with **Shonette Bason Wood**, **Ben Kingston-Hughes** and more.

On Saturday 8<sup>th</sup> July – 9.30am – 4pm

Kirtley Building, The University of Derby, Kedleston Road, DE22 1GB

Follow this [LINK](#) to find out more and book your places; at the bottom of the page you will see a link to 'register'.

£30 per person including lunch.

## Safeguarding

### How to Deal with Low Level Safeguarding Concerns

Do you have ongoing concerns about a child/family/adult which never seem to quite reach the Threshold for Early Help? Farrer and Co. have produced a [useful document](#) to support professionals in dealing with low-level safeguarding concerns (those that do not reach the Threshold Levels).

### Children living in Poverty

Interesting [research findings](#) have been published by The Royal College of Paediatrics and Child Health (RCPCH). They surveyed paediatricians from across the UK to look at poverty and see how it affects the physical and mental health of the children they see.

## Safeguarding Training

Don't Forget to book your Safeguarding training! Click [here](#) to see what's on offer for you and your team.

## Neglect

Is using the Neglect Toolkit part of your current practice? You can access it [here!](#)

## National news

### Supporting children worried about terrorism

The NSPCC have put together information for [supporting children worried about terrorism](#).

If you're concerned about how a child is feeling following the tragic events in Manchester on Monday 22nd May, you can call the NSPCC helpline for adults concerned about a child on 0808 800 5000 for advice 24 hours a day, 7 days a week.

## HMRC updates

[Tax help for self-employed](#)

## Local news

### National Bookstart week

Please promote [National Bookstart Week](#) with parents and family activities in the week 5-11 June.

**Bookstart Treasure Gift** - Collect your special free Treasure gift from your local Leicestershire library for **3-4 years old**. Inside is a **picture book** for you to share, plus a friendly booklet with **tips and ideas** for reading together. Packs also available if you have a child with additional needs or if English is not your first language.

**For the latest news, eblasts and information please visit**

**<http://resources.leicestershire.gov.uk/elc-news>**