

Appeals procedure for the Removal of Free Early Education Entitlement (FEEE) funding

Early years providers who are a FEEE registered provider are subject to a number of terms and conditions. Where providers are seen to be in breach of these terms and conditions, or where it is demonstrated that the quality of provision is not adequate, access to the funding may be removed.

Details of the Removal of Funding policy, can be found on the [FEEE Guidance and Policies](#) website, under the section entitled 'FEEE Policies'.

In all instances where funding is removed, the Early Years Inclusion and Childcare Service will ensure they clearly identify the circumstances under which the decision has been made, and stipulate where any further actions may be required.

Providers must put their appeal in writing to the Childcare Sufficiency and Development Team Manager within 10 days of receiving confirmation to remove funding.

Appeals should be forwarded to:

Jo Fisher
Childcare Sufficiency and Development Team Manager
Early Years Inclusion and Childcare Service
Leicestershire County Council
Room 600
County Hall
Glenfield
Leicestershire
LE3 8RF

Or email: feee@leics.gov.uk

The appeal must clearly identify on what grounds the decision is considered inappropriate, and where possible; evidence should be supplied.

The appeal can only be made by the registered legal entity of the provision.

The Early Years Inclusion and Childcare Service will in all cases acknowledge receipt of the appeal and aim to give regular updates on its progress.

The Early Years Inclusion and Childcare Service will endeavour to resolve the appeal within 14 working days. However, the need to gather further information may mean this timescale cannot be met. If this is the case, we will inform you of the expected timescale.

The final decision will be put in writing. Any further appeal would need to be addressed through the Local Authority's [formal complaints policy](#).