

EYFS Local Agreement 2018-2019

<p>Local Agreement</p>	<p><i>'External moderation arrangements that are communicated to settings by LAs and that lie outside the scope of this document are by local agreement only and must be clearly stated as non-statutory.'</i> P 37 EYFS profile handbook</p>	<p>Leicestershire has an Assessment Reference group with representation from Leicestershire schools where such activity would be discussed and agreed.</p>
<p>Communication with LA</p>		<p>moderation@leics.gov.uk 0116 3053365</p>
<p>Notifying schools</p>	<p><i>'LA's must inform the settings by the end of the spring term that they are to receive an EYFS profile moderation visit.'</i> P 37 EYFS profile handbook</p>	<p>Letters via email will be sent during January. Schools being moderated will be invited to a specific session called 'Meet the moderator' These sessions will be held in early March. There is no cost.</p> <p>Schools not being moderated will be invited to attend any cluster training session. These sessions will be held mid to late March. There is a £25 charge.</p>
<p>Moderation visits</p>		<p>Visits will take place between 6/5/19 and 24/5/19 and will be arranged at the 'Meet the Moderator' session.</p>
<p>Number of moderators</p>	<p><i>'In the majority of cases, STA would expect only one LA external moderator per visit. However, if the setting has a large cohort, or the LA external moderator is being quality assured, or if the visit forms part of</i></p>	<p>Schools will meet their moderator(s) face to face at the meet the moderator events, and will find out if their school is being moderated by one or two moderators at that time.</p> <p>Leicestershire will send two moderators if:</p> <ul style="list-style-type: none"> • The cohort is two form entry or more; • The moderator is newly recruited, in which case shadow and paired visits will form part of their induction training.

	<p><i>moderator induction, there may be additional LA external moderators conducting the visit. The setting must be made aware of this in advance of the visit.'</i></p> <p>P 37 EYFS profile handbook</p>	<p>All moderators will have a quality assurance visit. These will be allocated by the moderation manager after the meet the moderator events. If this applies to your school, the moderator will telephone you to communicate this prior to the visit.</p>
Selection of the moderation sample	<p>Setting being moderated <i>'will need to complete interim judgements against all the ELGS at the beginning of May for the children in the final year of the EYFS' P 37 EYFS profile handbook</i></p>	<p>A suggested format to do this in will be shared at the 'Meet the Moderator' session. This format aids selection of the sample during the moderation visit.</p>
Exemplification	<p><i>'LAs may refer to the exemplification materials if guidance is required when undertaking an external moderation visit.'</i> P 38 EYFS profile handbook</p>	<p>Leicestershire LA moderators will refer to national exemplification during visits. This supports consistency of judgements.</p>
Appeals	<p><i>'Las must have a specific appeals procedure in relation to the moderation of EYFS profile judgements, which after escalation within the LA, includes a second external moderation visit if review by a different LA.'</i> P 46 EYFS profile handbook</p>	<p>Sent to all schools alongside notification of a visit and posted on LTS.</p>
Data submission and moderation window	<p><i>'LAs are required to collect EYFS profile data'</i> p50 EYFS profile handbook</p>	<p>Once the 2019 handbook has been released we will be able to provide all schools with the details of the moderation window and the final date for data submission. We hope to have this in time to include in the letters that will be sent out in the January.</p>
Evaluation		<p>At the end of the moderation cycle all schools will be invited to complete an online SNAP survey to evaluate the moderation process.</p>