

Breakdown of Costs for Packages of Care

Provider: **XXXX** Care Home Name: **XXXX**

Average occupancy % **0.0%**

Number of Beds - Contracted **0**

	Annual Cost £	Hourly Cost Staff £	Weekly Cost Hotel £	Cost per Bed per Week Nursing £	Cost per Bed per Week Personal Support £	Cost per Resident per Week Nursing Adjusted for Occupancy £	Cost per Resident per Week Personal Support Occupancy £	% Cost Profile
STAFF, INCLUDING ON-COSTS								
Carer								
Senior Carer								
Cook								
Domestic Staff								
Qualified Nursing Staff								
Allied Health Professional (AHP)								
Registered Manager								
Deputy Manager								
Office/Administrative Staff								
Activities Staff/Leaders								
Maintenance Officer								
OTHER STAFF COSTS								
Paid Annual Leave								
Employer Pension Contributions								
Employers National Insurance Contributions								
Training Costs								
Training Backfill								
Non-base hours - Overtime (inc. unsocial hours)								
Agency staff								
Staff travel								
Professional Fees								
Apprenticeship Levy (net cost)								
BUILDING COSTS								
Day to day and cyclical maintenance								
Grounds maintenance								
Service Contracts								
Provision for capital expenditure								
Rent or Mortgage Payment								
Business Rates								
DIRECT RUNNING COSTS								
Utilities - gas, water, oil etc								
Food								
Activities								
Waste disposal (including clinical waste)								
Nursing & Personal care supplies								
Registration/DBS fees								
Cleaning/Kitchen Supplies								
Direct training costs								
Office costs								
Insurance								
Equipment								
Vehicle Costs								
Linen								
Sundries								
CORPORATE COSTS								
Corporate Management/Overheads								
Return on Capital								
Operator's Return (Profit)								
TOTAL COSTS								
TOTAL CORE COSTS								

Notes for Providers

Carer - qualified care professional (Care Certificate)

Qualified care professional (NVQ2 and above) operating in a senior role
The principle/lead catering provider within the care setting

A Health Care Professional distinct from nursing such as:
- Occupational therapist
- Dietician
The CQC Registered Manager of the care facility
The appointed deputy to the Registered Manager
Officers other than the Registered Manager and Deputy Manager with general administration duties such as reception, secretarial/PA and accounts payable/receivable
Individuals either employed directly or contracted to provide/lead specific group and/or individual activity within a care setting
Individual(s) responsible for general facilities management, caretaking, repairs and maintenance

Contracted annual paid days leave for a full time employee (FTE)
Standard employer contribution rate (as a %)
Choose closest rate of employer NI from "NIC" tab (%)
Number of training days per FTE for which paid backfill is provided

Enter zero if this levy is not relevant to your company (%)

Service contracts may include, but not limited to:
- Window cleaning
- Equipment maintenance, washing machines etc

Monies set aside for major repairs - such as roof or window replacement that will have a positive effect on the capital value of the building

The cost of training materials and/or equipment that supports the provision of training for employees

Any cost associated with the running of the office such as but not limited to:
- stationary
- consumables (print cartridges)
- telephone
- wi-fi

Any running costs not included as a separate line item above.

Contribution to corporate overheads

FULL FEE