

Early years provider update email

15 June 2018

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Congratulations.....

to the following providers who achieved an Outstanding Ofsted grade over the last few months:

Jaqualyne Heigl – Blaby

Joanne Proud – Hinckley and Bosworth

General Data Protection Regulations (GDPR) Notification

The Early Learning and Childcare Service has a statutory duty to support childcare providers by providing information, training and advice and guidance which we are consistently doing. We contact all childcare providers through this legal obligation and therefore by having a current and active engagement with you, we do not need to seek permission to continue to send information.

The fortnightly eblast we send updates you on the latest information from the service and any information from local and national childcare bodies. When you next receive this, you can choose not to receive it in the future by clicking the unsubscribe button.

As with all other local authorities and businesses we have updated our privacy policy in line with the new GDPR. Full details on how we collect, store, protect and share information can be found [here](#). Providers and parents can view the Children and Family Services Education [Fair Processing Notice](#) and [request personal information](#) by completing an [online form](#)

As a setting you are responsible for the data you hold. You will need transparency with parents/carers relating to what data you hold, how you protect that data, what you use it for, how long you retain it, etc. Part of this will be informing parents that this (some) data is passed to us for the purpose of processing their claim for FEEE. Once that data is with us, it will then fall under our GDPR policies in the above link.

FEEE

Summer adjustment task live

You can now make adjustments to the Headcount. This will be open until 5pm on the 18th June.

After the adjustment period has closed we will only make amendments to legitimate claims that are after the adjustment date. **Any late claims for children who are at the setting before the adjustment claims period ends will not be funded.**

Autumn period calendar

Headcount and payment dates are included in this [calendar](#). The 2019 Calendar can be downloaded [here](#). Please note guidance will be produced in how the Spring / Summer 2019 will operate for settings.

Validation of 30 hours

In the current term, over 200 settings have been contacted to inform them that their funding for some children applying for 30 hours would not be paid. The majority of these were from providers who had validated the codes but then did not enter the code on to the headcount form.

You will have received your final payment breakdown for the summer term. Please ensure that you check this is correct and if not please amend the adjustment task accordingly.

There have also been a high number of codes that were not re-validated and had passed their grace period. Although we know this is the parents responsibility you can use the expiration dashboard to keep you up to date with the current situation.

School Leavers

Please remember to add an end date to all children who will be leaving your setting for school. We have increased the autumn initial payment to 100% to ensure settings have a sustainable cashflow.

Autumn period validation

Please remind new parents that they must apply with the HMRC by the 31st August to be eligible for 30 hours in the autumn period.

Change of Circumstance

Please can you ensure the local authority is sent a change of circumstance form in a timely manner, especially near to any payment dates.

Promoting to parents

We have developed a couple of posters for providers to display / send to your parents. The [Help with Childcare poster](#) poster shows all the different schemes to help with childcare costs. The [Tax Free Childcare poster](#) gives information on this scheme.

Training

Welcome to the latest training information for Leicestershire childcare providers. All training courses can be booked on the [Leicestershire Traded Service \(LTS\) website](#). Just click the '**Provider**' drop down link and choose Early Learning and Childcare Service to see the full list in date order.

Full details including how to search for individual courses and a link to access the site and book your places are in these [guidelines](#).

Below are some of the training courses that have been developed to enhance practitioner's skills and are offered at a subsidised rate. We have also added details of courses coming up soon.

Amazing playschemes ****Only £5 per person**** **BOOK NOW**

A practical course, focusing on the value of children's play for all Playscheme Providers, OOS Providers and OOS Childminders.

Main Aims

- To highlight the importance of the playscheme on the emotional well-being of children;
- To highlight the importance of physical activity and how to promote this for ALL children;
- To demonstrate how play underpins the development of language and social skills and how we support and scaffold this process;
- To examine the links between Play and Attachment theory and how we encourage children to develop secure attachments during the playscheme;
- To give a brief overview of good safeguarding practice and the specific issues that may arise during a playscheme;
- To showcase a vibrant series of practical experiences directly applicable to the 4-14 age range.

6045	Sat	23.6.18	9.30am - 1.00pm	Ulverscroft Activity Centre
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Signs and Symbols: **BOOK NOW**

Various dates and venues, From the link above, click the '**Provider**' drop down link and choose Early Learning and Childcare Service and then search 'Signs' on the LTS website

This training explores how children can become confident and competent in a second language.

Objectives and Aims

- To think about total communication
- To learn how to communicate using signs or symbols
- Explain how total communication can help all children including those with communication difficulties
- Introduce a starter vocabulary of signs and symbols
- Look at ways of introducing signs and symbols

6090	Mon	25.6.18	9.30am - 3.30pm	DBS Managed Offices Glenfield
6094	Wed	27.6.18	9.30am - 3.30pm	Syston and District Conservative Club

Courses available to book for the next few weeks **BOOK NOW!**

6031	Safeguarding Children: Designated Safeguarding Lead	30.6.18	9.30am - 4.30pm	The Three Swans Hotel, Market Harborough
6032	Safeguarding Children: Designated Safeguarding Lead	03.7.18	9.30am - 4.30pm	DBS Managed Offices - Castle Donington
6047	Signing with Babies	22.6.18	9.30am - 4.30pm	Gorse Covert, Loughborough

Autumn courses available to **BOOK NOW!**

What does play look like in an Out of School setting for 5-13 year olds? Only £15

Various dates and venues, From the link above, click the '**Provider**' drop down link and choose Early Learning and Childcare Service and then search 'Out of School' on the LTS website

This unique practical course looks at the vital role of the out of school worker and how they can support, scaffold and extend play without undermining or restricting children's innate exploration and imagination.

The course highlights the fundamentals of play theory taking the most relevant theories directly applicable to out of school aged children that can be used to observe, reflect and improve our practice on a daily basis.

Aims

- To highlight the importance of play and the unique role of the out of school setting.
- To showcase a series of methods and activities for promoting risky and challenging play in out of school settings
- To introduce the playwork principles and how they directly impact on our work with children.
- To showcase a range of practical experiences designed for children age 5-13.
- To inspire learners to provide magical, memorable play experiences for children.

6043	Sat	1.9.18	9.30am – 3.30pm	Salvation Army, Wigston
6044	Sat	29.9.18	9.30am - 3.30pm	Ulverscroft Activity Centre

English as an Additional Language. **BOOK NOW**

Various dates and venues, From the link above, click the '**Provider**' drop down link and choose Early Learning and Childcare Service and then search 'English' on the LTS website

This training explores how children can become confident and competent in a second language

Objectives and Aims

- To understand the importance of supporting and valuing children's first language
- To understand how children become confident and competent in a second language
- To be able to use a range of effective strategies to support young children in their acquisition of a second language
- To know the difference between a child who is acquiring a second language and one who has special educational needs

6086	Tues	4.9.18	9.30am - 3.30pm	DBS Managed Offices, Glenfield
6087	Tues	18.9.18	9.30am - 3.30pm	Marlene Reid Centre, Coalville

Partner Training

Fully-Funded Early Years Teaching course through University of Derby

The course **PG Cert Early Years with Early Years Teacher Status**

Gives you **two** qualifications in **one** year:

- Early Years Teacher Status (EYTS)
- Post Graduate Certificate in Early Years (PGCE)

Who is this course for?

Anyone with a degree who is interested in specialising in the education and care of babies and children up to the age of five. Full details can be found through the link above.

Emotional Health and Wellbeing for Healthy Tots

Free training for early years practitioners to support emotional health and wellbeing as part of the Healthy Tots programme.

Please see the attached flyer to see dates and book your place

Safeguarding

Domestic Violence: How long do people live with Domestic Abuse and when do they get help to stop it?

The charity Safe Lives have collated facts and figures to help you gauge the extent of Domestic Abuse in our communities and the impact this has on children. Click [here](#) to read the full article.

How safe are our children?

The NSPCC have created the following article entitled **Growing Up Online**. Click [here](#) for the article.

Updates to Ofsted early years compliance handbook. Click [here](#) to see the updates.

The **LSCB** is running the following training for **Essential Safeguarding**:

The NEW STREAMLINED and ACCESSIBLE **Competency Framework** is here!!

Be the first to see it and have some input into the final tweaks! All welcome.

To view dates for the Competency Framework Pilot Review and book on click [here](#)

'Sharenting' puts young at risk of online fraud

"Sharenting" - where parents share personal information about their children on social media - is the "weakest link" in risking online fraud and identity theft, warns Barclays <http://www.bbc.co.uk/news/education-44153754>

Local News

Steps to Transition

For practitioners to complete for children with SEND during the Summer term prior to them starting school.

It is important that good transitions and school arrangements are put in place by pre-school practitioners in order to ensure a smooth transition into school for the child. The 'Steps to Transition' document is a useful checklist to ensure that these preparations have been completed.

The document can be found on the Practitioners page of the EYSENIS website <https://resources.leicestershire.gov.uk/specialist-teaching-services/early-years-sen-inclusion-service/practitioners/assess-plan-do-review>

Summer Reading Challenge 2018 – Mischief Makers

Read more information [here](#).

Leicestershire Ofsted Inspections

Scrutiny of recent Ofsted reports for Leicestershire PVI settings and childminders show that one of the key issues for action is around observation, assessment and planning.

High quality **observation** takes place when practitioners make careful note of:

- the details of what children are doing
- what children say and/or communicate through their behaviour
- when/where/how/with whom the learning takes place.

Nancy Stewart says that **assessment**, '*...requires thoughtful awareness and goes far beyond assigning a descriptor from the list in an age/stage band. Assessment should be based on a fascination with the uniqueness of each individual child, as we ask ourselves: Who is this child? How do they feel? What are they interested in? What are they thinking about? What question in their mind are they trying to answer? How are they going about their learning?*'

Sensitive, thoughtful assessment should lead the practitioner towards identifying and **planning** for children's next steps. When planning, practitioners should give due consideration to how they need/are going to interact and engage with the child and the experiences they are going to provide. At this point, it is always useful to refer to the '*What adults could do*' and '*What adults could provide*' columns of Development Matters.

Visit our **Teaching, Learning and Assessment** page where you will find a range of planning and curriculum materials including the '*Planning for Learning*' and '*All About Me*' templates. On this page you will also find information on *Progress from the Start*; a programme which will support you in tracking children's progress and planning for their development.

National News

Ofsted [Inspecting registered early years providers: guidance for inspectors](#) - Various updates: please see page for details.

Data Protection Please find useful links below:

Information Commissioners Office: <https://ico.org.uk/>

Information Commissioners Office [helpline](#) for small organisations on **0303 123 1113** and select option **4** to be diverted to staff who can offer support.

NDNA GDPR factsheet

https://www.ndna.org.uk/NDNA/Need_to_know/UK_Knowledge_Hub/GDPR_nurseries.aspx

Pre-School Learning Alliance <https://www.pre-school.org.uk/preparing-your-early-years-setting-gdpr>

Resources from Pacey: <https://www.pacey.org.uk/shop/business-products/gdpr/>

Latest news including the Fortnightly Provider E-Blasts can be found at
<https://resources.leicestershire.gov.uk/elc-news>