

## Flow chart to support children with physical needs or medical needs

**Aim:** to ensure children with physical and medical needs have a successful and supported transition to a pre-school setting

Children with significant medical needs or physical needs can be referred to the Early Years Panel by health professionals or parents using the Early Years Panel Referral Form. Children from birth to the age of 2 ½ are usually offered support from the Portage Service. Children aged 2 ½ and above are offered support from the Early Years SEND Inclusion Team. Panel dates and referral form can be found [here](#)

**Health colleagues involved**  
(eg physiotherapist, occupational therapist, Diana Service)

Support will focus on:

- Working closely with parents
- Giving advice on equipment needed at pre-school
- Ensuring equipment is fitted, safe to use and adjusted when necessary
- Devising therapy plans for staff to implement
- Giving advice on appropriate play activities and resources
- Giving advice on moving and handling
- Supporting the writing of health care plans
- Supporting medical/ care routines
- Ensuring staff are trained and confident to support the children

Setting staff offer a home visit to get to know the child and family before they start at the setting



Setting staff liaise regularly with health and education professionals before and after the child has started at the setting to ensure the correct support is in place

**Child is allocated to a Portage home visitor or an Early Years SEND Inclusion advisor**

Support will focus on:

- Working closely with parents
- Assessing child's strengths and needs in all areas
- Liaising with other professionals
- Arranging a transition meeting before the child starts pre-school
- Ensuring appropriate training is undertaken prior to the child starting pre-school. Information on this can be found [here](#).
- Ensuring the setting environment is inclusive
- Ensuring reasonable adjustments are in place
- Supporting the application for Inclusion Funding and Disability Access Funding, if applicable

Review meetings take place between parents and professionals at regular intervals to review current support and to plan next steps