

Terms and conditions for Boost for Biodiversity

Severn Trent has prepared this document to ensure that all applicants to the Biodiversity Boost Fund are aware of the requirements and conditions attached to the payments concerned, and to help in completing applications for Biodiversity Boost Fund.

Applicants to the fund accept that they are familiar with the Terms and Conditions outlined in this document and will comply with them.

Should applicants have any queries in relation to their application please contact our Biodiversity and Ecology Team, you can email them: EcologyMatters@severntrent.co.uk before submitting their application.

In the event that there are any changes to these Terms and Conditions they will be published on the Severn Trent website and available for download.

1.0 Key facts

- Our Boost for Biodiversity grant window opens on 15th April 2020, we will accept applications from this date.
- Grants will only be available to NGOs, community groups, local authorities, schools, farmers, and landowners who work within the Severn Trent region (see Appendix 1). All projects must be designed to improve biodiversity.
- All projects must be designed to create or enhance/improve habitats
- £200,000 of funding will be available, there are no minimum or maximum limits to funding applications.
- A scoring system (see section 11.0) has been devised to ensure that funding will go to projects that demonstrate a clear biodiversity improvement. Not all applications will be successful.
- Applications will close at 5pm on Friday 12th June 2020
- All work must comply with relevant environmental legislation and have the appropriate planning permissions.
- All work must comply with the relevant health and safety legislation. Please visit the HSE website www.hse.gov.uk for further information.
- Photos must be taken of the project site before and after work for case study and publicity purposes.
- Projects should be completed by 31st March 2022
- All application forms should be returned to: ecologymatters@severntrent.co.uk

2.0 Objective of scheme

- Improve, enhance and protect biodiversity
- Support development of multi-benefit projects
- Promote partnership working on a catchment scale, within the Severn Trent region only

3.0 Eligibility

- Grants will only be available to NGOs, community groups, local authorities, schools, farmers, and landowners who work within the Severn Trent region ([online map](#)).
- All projects must be designed to create or enhance habitats
- The main applicant must be over be eighteen years or over on the date you submit your application.
- ST cannot fund projects which are already under an existing grant or stewardship scheme.
- Projects must cover a minimum area greater than 0.5ha.

4.0 Application procedure

- Applicants will be required to:
 - Fully complete the application form
 - Attach a map of the project location and, if available, any photos
- Severn Trent's Senior Biodiversity Coordinator will be available to advise with the application process but will not be responsible for the submission of the application form.
- A scoring system (see section 11.0) has been devised to ensure that funding will go to projects that demonstrate a clear biodiversity improvement. Not all applications will be successful. The scoring criteria can be found in section 11.0.
- Applications will close at 5pm on Friday 12th June 2020
- All applicants will be contacted regarding the success of their application.
- Not all applications will be successful. ST may reject applications if they are not likely to benefit biodiversity. The submission of a valid application does not guarantee funding will be received for your project.
- Successful applicants will be notified of their success and will receive further detail on how they can gain extra funding for the expansion of their project.

- Applications can be submitted by email (ecologymatters@severntrent.co.uk). Applications submitted via email will receive a confirmation email.
- A maximum of three projects may be entered by any one applicant.

5.0 Responsibility of applicant

- It is the responsibility of the applicant to familiarise themselves with these Terms and Conditions.
- Include a map and photos illustrating the project area when submitting your application
- Planning permission may be required depending on the project chosen. Consult your local planning authority or National Park authority to seek informal advice.
- Any capital items you install must comply with the relevant British Standards (BS).
- The habitat created or enhanced through this fund must be maintained until at least 31st March 2025.
- All works must comply with relevant environmental legislation associated with the project
- If your work affects any of the following you will need consent from the Environment Agency or from the relevant authority;
 - National Park
 - Listed Building
 - Scheduled Monument
 - Protected Species
 - National Nature Reserve
 - Site of Special Scientific Interest
 - Registered Parkland
 - Local Nature Reserves
 - Registered Battlefields
- Any work carried out near the top of a river bank may require flood defence consent. Depending on the size of watercourse you should consult the Environment Agency (Tel: 03708506506 or email enquiries@environment-agency.gov.uk).
- Once offered a grant, applicants can't change their capital works, or amend their agreement unless given permission by Severn Trent.
- Once offered a grant, applicants can't change their capital works, or amend their milestone agreement unless given permission by Severn Trent Water.
- Before and after photos of the project site should be taken
- Projects should be completed by 31st March 2022
- The number of hectares of improvement quoted on the application form should be the area of habitat improvement, rather than the wider area impacted. For example:
 - Wildflower meadows – the hectares of meadow created
 - Tree planting or management – the hectares of new land/existing woodland that the trees are planted on or managed
 - Ponds – hectare area of the pond
 - INNS removal along river bank – km of riverbank worked on
 - Litter picking - km of riverbank worked on
 - Fish pass/barrier removal – km of river unlocked for fish passage
 - River restoration – km of river worked on
 - The exception to this is for features such as bare ground scrapes or wetland scrapes – the hectares of land they are created on (rather than the area of each individual scrape)

6.0 Responsibility of ST

- Assess applications in an unbiased manner using the specified scoring system
- Provide application advice through the Biodiversity and Ecology Team
- Respond to queries within 7 working days via our Biodiversity and Ecology Team
- Keep all project and financial information confidential. This does not however affect our duty to report any breaches in cross compliance to Environment Agency.

7.0 Monitoring & evaluation

- Contracts are non-transferable except in the case of:
 - Certified serious illness of applicant
 - Death of the applicant
 - Long term professional incapacity of the participant
- You must inform ST of any change to a selected project and a written reason displaying your actions. You will then receive a letter of approval
- You will not be entitled to funds to meet the costs of any maintenance or normal wear and tear.

8.0 Payment procedure

- Payment will be split 50-50. The first 50% of the funding will be paid following the project pitch, the final 50% of the funding will be paid on completion of the project.
- Applicants accept that on-the-spot inspections may be required before final payment can be authorised.

9.0 Force majeure

- Where an applicant is unable to continue within the project commitment(s) due to reasons beyond his/her control, a case may be made under force majeure. The following categories of force majeure will be recognised:
 - Death of the participant (individual only)
 - Long term professional incapacity of the participant (individual only)
 - A natural disaster affecting the project area
 - The accidental destruction of the project area e.g. destruction of property via a fire
 - An outbreak of disease affecting all or part of the inhabitants in the project area
 - The disposal or vacation of land to satisfy a court order or legal settlement in cases of marital breakdown.

10.0 Breach of agreement

- This may result in the non-payment or recovery of some or the entire grant payable or already paid. Note that applicants are responsible for the work carried (even if work was contracted to an external contractor).

The following are classed as breaches of agreement:

- Refusal to allow Severn Trent's Senior Biodiversity Coordinator access to the project area for inspection on reasonable notice
- Providing false or misleading information
- Lack of project photos and report
- Failure to comply with the appropriate standards, planning rules and agricultural codes of practice.
- Missed deadlines.

11.0 Scoring Criteria:

- Area of biodiversity improvement (ha of land or km of river)
- Year of delivery (preference will be given to projects being delivered before April 2021)
- Number of wider project benefits
- Value for money (project benefits against cost)
- SSSI improvement to help reach unfavourable recovering or favourable status
- WFD benefit
- Match funding available