

## **Diana Training – Information for Parents and Providers**

The Diana Children's Community Service is a multidisciplinary team that provides care and support to families of children/young people with life-limiting/life threatening conditions. Within this service they provide training and assessments to healthcare and non-health professionals working with children/young people to carry out 'health care tasks'.

Registered children's nurses who have experience in working with children/young people and their families, facilitate all training sessions and assessments.

The Diana Children's Community Service has developed an annual training programme. These sessions aim to provide a basic understanding of health care tasks to enable health care and non-health care staff/carers to safely carry out tasks with children/young people. Please be aware that the training programme is not provided on an emergency or short notice situation. There are regular monthly training sessions available throughout the year.

The sessions aim to provide a basic understanding of the most common health care tasks. The package will include:

- a theory session; opportunity to practice with any equipment required for the task under supervision of nurses leading the sessions;
- an introduction to the competency workbooks.
- In the child's own environment:
  - completion of self-directed learning in competency workbook to facilitate own learning needs; practical assessment (pre-arranged by trainee);
  - signing of competence by a registered nurse following successful completion of the above.

The training is provided for general awareness or as a competency for an individual child.

### **What courses do the Diana Team provide?**

- Epilepsy awareness and emergency medication
- Enteral feeding (gastrostomy and nasogastric feeding)
- Respiratory care (oral suction, inhalers and nebulisers and oxygen)
- Tracheostomy care
- Mechanical ventilation
- Oxygen saturation monitoring
- EpiPen (Anaphylaxis)

The training is valid for one year from the theoretical session and must be updated. This is the providers responsibility, they must arrange for the update to be completed within the year.

The training sessions are £65 per person, per session. The local authority may be able to support training of 2 members of staff. To enquire about funding support of the training, please speak to your Area SENCO or SEND advisor for the child.

Before booking assessments please have details of the assessment you need and the details of times when it is convenient for you and the family. To book an assessment please contact the Diana service on 0116 295 5413, or alternatively speak to your Area SENCO or SEND advisor for the child.

### **When to organise Diana Training?**

- Preparation is key.
- Children cannot start a provision without trained staff. This often leaves parents having to go into provisions to support children or using their continuous care and personal health budget to support with the use of home carers. Both these scenarios are not ideal for the long term. This means early thinking and early planning. Start thinking about which provision you want your child to attend 6-9months prior to the proposed start date.
- Approach the provision and start the discussions.
- The provision then needs to speak to the Local Authority to allocate the funding for the specific Diana Training.
- The provision then needs to apply for the training, ideally 4-6 months prior to the child starting.
- This should enable the staff to receive the training in time for the child to start when hoped.
- As good practice, it is always advantageous for either the parent or home carer to go in to the setting with the child for a few sessions to build up confidence in staff and allow the child to get used to another adult.
- Consider the training needs to be refreshed on an annual basis and the same process will need to be undertaken by school, before the child transitions to school.