

REQUEST FOR STATUTORY ASSESSMENT

Frequently Asked Questions from the training

(week commencing 15.03.2021)

Please note, the training aim was to share the new paperwork. As such, we have not included any questions relating to 'when' or 'for who' to apply for a Statutory Assessment for an EHCP. The guidelines around when to apply have not changed. These are looked at in more detail at the SEND training for SENCO's and Managers or by speaking to the Early Years SEND Advisor for the specific child.

1. How will new EYFS effect early years guidelines? Do you include all areas for assessments?

The Early learning Guidelines are being updated to reflect the new EYFS and will be renamed.

*You **do** need to include all areas for assessment.*

2. Where do we find a copy of the Graduated Approach Booklet?

The Graduated Approach booklet can be found here:

<https://resources.leicestershire.gov.uk/education-and-children/early-years/early-years-send-inclusion/extra-help-for-pre-school-children>

Unfortunately, we do not have any additional printed versions, however this version is in printable format.

3. To clarify, does this document replace the EHC plan or the SEND support plan?

This document replaces the use of the SEND Support Plan and the EHCP front sheet. The SEND Support plan document is still be used to aid transition and for applications for Top Up Funding for school.

4. On the SEND support plan there is opportunities for us to discuss each area of development from EYFS, but RSA doesn't have this, where would we include this kind of information now?

This will be included in the summary and attainment data. You can also attach your progress summary report or any other report you may wish to include.

5. How many previous attainments are we to include?

Just one -there is a box for current attainments and just one other set of data, if you have it. It is good to show previous terms or baseline data set, whichever is most appropriate for the child.

6. Does outside support include virtual school?

Yes, it does include any other professionals involved, including virtual schools.

7. Section 5, the primary area of need, if a child has multiple areas of need, how will that work?

Select the main area of need- which area impacts the most on their day to day life. This is used by SENA to decide such things as the most appropriate provision for future education.

8. Section 6 - attainment. Will it be made clear that the chronological age is needed in column 2? The current notes showing on the form make no reference to this being needed.

Chronological age needs to be included in column 2, which refers to age equivalent/related

9. Section 7, who is responsible for completing cycle 2?

*The person completing the form needs to fill this section in – it is listing the support the child receives and how you (the EY provider) implement the strategies suggested.
The professionals involved will support you with any questions you have on this section.*

10. On section 10 can we add in what we think as well?

yes

11. How do we attach relevant reports from other agencies to the RSA document to support the applicant?

You will be sending it via Anycoms so scan the documents in and send it all as one package.

12. Can the family log into the document to add to it? How does that work? How can professionals add into our document? if this form is electronic, how do all professionals feed in their responses?

*The document is very similar to the format used currently. Parents can write on their views or discuss these with you in RSA meetings, and you as the professional applying for the statutory assessment can type these up. This is also the same from professionals.
Professionals can also include reports sent with the RSA. We always recommend typed up versions of applications as opposed to hand written, however we are aware this is not always possible.*

13. Do settings get feedback after submitting the RSA?

*Feedback is usually given to parents unless further correspondence with yourself is needed.
If the child intends to be within your care for a longer period of time (i.e. you are the named provision on the Education, Health and Care Plan), then you should also receive a copy of the EHCP.*

14. Which other professionals are having the training?

School SENCO's and some health professionals will also be given the training and opportunities to see the new paperwork.

15. Is there information of where to send completed document ie anycoms Sian Waltham Preschool

SEN Assessment & Commissioning Service (SENA) via AnyComms at <https://filetransfer.leics.gov.uk>

16. When will we start using this new form?

The form will be available to be used from the Summer Term 2021. We will communicate when it is available with you via our updates. We will also add easy links to the form on our webpages. Remember, it is likely that other professionals are involved if you are considering statutory assessment, so speak with the professionals too.

17. Do we still need to apply for Top up Funding separately? Can I just confirm so if we believe the child needs top up funding for school were are to use the current send support plan ... and this is the same in the future?

Top Up Funding is remaining the same for the time being, i.e. the use of the SEND Support Plan. Please remember that most children's needs can be met through Top Up Funding, without the need for an EHCP.

18. Are there leaflets available to pass to parents from SENDIAS on what support they can access from their service for those parents who need it?

We are in the process of developing a parent guide to help parents and families complete the relevant sections of this paperwork. Within this, we will include contact details for SENA. Please remember to direct parents to the Leicestershire Local Offer for additional SEND support.

19. Will the bitesize be emailed to us

The bitesize will be available on the website and a link will be shared with you during the summer term when it is available.

20. Can you provide contact details for yourself please?

Email: EYSENISAdmin@leics.gov.uk

Telephone: 0016 3057136