



Criteria for Allocating Early Years Inclusion Funding to FEEE Registered, Non-Maintained Settings for Children Aged 2 years until School Entry

September 2022

Purpose

To support the inclusion and participation in mainstream registered, non-maintained settings for a child accessing a Leicestershire provision, with significant and complex additional needs, aged 2 years until school entry.

Process

A panel of relevant professionals meets regularly to consider applications. The following guidance should be considered carefully when making an application in order to enable the panel to make the best decisions in meeting a child's needs.

The Local Authority's Responsibility:

- The Local Authority has a Statutory Duty to provide sufficient childcare where it is reasonably practicable to do so.
- The Local Authority has a Statutory Duty to meet children's individual education and care needs ensuring that all providers delivering funded early education places meet the needs of children with Special Educational Needs and /or Disabilities (SEND).

The Settings Responsibility:

- The provision is required to be registered with Leicestershire's 0 – 5 Learning Service to receive Free Early Education Entitlement (FEEE)
- Be classed as private, independent or voluntary
- Have regard to the SEND Code of Practice
- Agree to adhere to requirements to receive FEEE
- Be registered and adhere to Ofsted regulations Comply with the Equality Act 2010
- Have a named SENCO
- Clearly state their SEND offer, communicate this with parent, carers and the wider community
- Settings are expected to take a graduated approach. The cycle of action should be revisited in increasing detail and with increasing frequency.
- Inform the parent/carer of any allocation of funding given to their child.

The child must be:

- Attending and / or will be on the head count of the setting to receive their FEEE
- Within the age range of two years and school entry.

The application must:

- Be completed in all sections and carry all necessary signatures

- Ensure parental section is completed and signed. Failure to do this will delay your application.
- Be accompanied by supportive information as listed on the application form.
- You should seek permission from the professional concerned when including reports or letters from other agencies

Funding will only be provided where the child needs significant interventions which are additional to or different from that which is normally available within a non-maintained setting. More information can be found on the [website](#).

The Panel bases its decisions on the information received on the appropriate application form and with the additional documents to support the application. If the Panel considers the information to be inadequate or incomplete, the Panel Chair will inform the setting SENCo to clarify and agree a way forward. The application may be deferred until the next Panel meeting following receipt of the missing details. Funding cannot be backdated for those applications refused due to insufficient information contained with the application.

Funding Details

2-year-old FEEE (40% most deprived)	3 & 4 years FEEE	Inclusion funding (supplementing FEEE for children with most complex needs)
£4.93 per hour	£4.03 per hour (There may also be a deprivation supplement of either 0.4p or 0.8p per hour)	Banding: <ul style="list-style-type: none"> • Band 1 – A child with emerging needs. This will be funded at £2 per child to match hours attended • Band 2 – A child with developing needs. This will be funded at £3 per child to match hours attended • Band 3 – A child with significant needs. This will be funded at £5.50 per child to match hours attended

The funding is intended to support the child to access inclusive high-quality provision. Children will receive a band funding to match the FEEE hours they attend in the following brackets:

- 0-9 hours child attends per week
- 10-15 hours child attends per week
- 16-25 hours child attends per week
- 26-30 hours child attends per week

As the funding follows the academic year, the number of weeks allocated may change each term.

As well as Individual Inclusion Funding, Leicestershire also has available Group Inclusion Funding and Transition Funding. Group funding is aimed at groups of three or more children from the same provider with identified SEND or additional needs who have similar outcomes and need targeted group work which is 'additional to and different from' universal EYFS provision. Funding can be allocated to provide enhanced group support. This is a single application for the group of children. This will provide the setting with £75 a week to support these groups of children. Providers cannot apply for group funding if any of the children within the group have individual inclusion funding.



Transition Funding can be applied for in the summer term to support with additional transitional visits for children that would benefit from them due to their additional needs. Children in receipt of any other inclusion funding cannot apply for transition funding.

Following on from Panel, payments will commence from the date of the Panel decision. There will be no retrospective funding of allocations.

Early years providers will be informed within 4 weeks of the panel of their allocation through AnyComms.

If the child is absent for more than 15 days, the provider must notify the local authority as Inclusion funding will cease.

Training for Settings

A setting may apply for the payment of courses provided by the Diana Community Nurses for children with medical conditions. This application should be in writing or by telephone to the Team Manager (contact details below). Once agreed, training can be accessed. The setting will be required to pay for the training but on receipt of an invoice the local authority will reimburse monies.

Right of Appeal

Registered non-maintained early years settings do not have a right of appeal against the Local Authority's decision in this area.

Parents and carers have a statutory right of appeal against Leicestershire's Children and Families Service decision within the FEEE Code of Practice.

The Local Authority's Responsibility

If parents or carers have any concerns regarding the panel's decision, they should discuss this with their Early Years Provider in the first instance. If concerns are still raised, they should contact the Early Years Inclusion and Childcare Duty Desk and ask to speak to the chair of the panel, details of which can be found on the panel paperwork. If a concern cannot be resolved at this point, then the matter should be taken to Olivia Dale, Early Years SEND and Inclusion Team Manager at the correspondence below.

Olivia Dale
Early Years SEND and Inclusion Team Manager
Early Years Inclusion and Childcare Service
Room G20
County Hall
Glenfield
Leicester
LE3 8RA

If parents or carers are dissatisfied with a service received from the department, they can put their concerns in writing to the Officers detailed below who will escalate their concerns to an appropriate Investigating Officer. The Investigating Officer will ensure the complaint is dealt with accordingly and the outcomes of enquiries are communicated to all concerned.



Early Years SEND and Inclusion Team
Early Years Inclusion and Childcare Service
Room G20
County Hall
Glenfield
Leicester
LE3 8RA

Monitoring

Monitoring of Inclusion Funding will take place by the Local Authority across the county. The outcomes of monitoring visits will be fed back to the provider.

In circumstances where funding is not used effectively, or there are discrepancies in the information given by the provider, monies will be recouped from the setting.

Please be aware that evidence demonstrating that the funding has been used correctly could be requested by Early Years Inclusion and Childcare Service.

For any further information or guidance, please do not hesitate to contact the Early Years Inclusion and Childcare Service on 0116 305 7136.